



Please ask for Joel Hammond-Gant
Direct Line: 01246 34 5273
Email committee.services@chesterfield.gov.uk

The Chair and Members of Enterprise
and Wellbeing Scrutiny Committee

4 December 2017

Dear Councillor,

Please attend a meeting of the ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE to be held on TUESDAY, 12 DECEMBER 2017 at 5.00 pm in Committee Room 2, Town Hall, Rose Hill, Chesterfield, the agenda for which is set out below.

AGENDA

Part 1(Public Information)

1. Declarations of Members' And Officers' Interests Relating To Items On The Agenda
2. Apologies for Absence
3. Local Government Act 1972 - Exclusion of Public

To move "That under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Act".

Part 2 (Non Public Information)

4. Cabinet Member for Health and Wellbeing

- *Future Waste Collection Arrangements*

5:05pm to 6:05pm

- *Maintenance and Costs of the Council's Sports Pitches - Bowling Greens and Cricket Pitches*

6:05pm to 6:25pm

5. Re-admission of the Public

After the consideration of an item containing exempt information that the public be re-admitted to the meeting.

Part 3 (Public Information)

6. Scrutiny Project Groups

- *Play Strategy*
- *Leisure, Sport and Cultural Activities*
- *Development of the site of the old Queen's Park Sports Centre*

6.25pm to 6.35pm

7. Work Programme (Pages 5 - 8)

6:35pm to 6:40pm

8. Monitoring Schedule (Pages 9 - 12)

6:40pm to 6:45pm

9. Corporate Working Groups

6:45pm to 6:50pm

10. Forward Plan (Pages 13 - 26)

6:50pm to 6:55pm

11. Minutes (Pages 27 - 32)

6:55pm to 7:00pm

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Randy', written in a cursive style.

Local Government and Regulatory Law Manager and Monitoring Officer

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CHESTERFIELD BOROUGH COUNCIL

WORK PROGRAMME: ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE ON 12 DECEMBER 2017

	Scrutiny Committee Date:	Business Item :	Status :	Raised by :	Cabinet Member Responsibility
1	12.12.17	Maintenance and costs of the Council's sports areas: <ul style="list-style-type: none"> Cricket pitches Bowling greens 	Discussed at pre-agenda on 3.7.17. Cabinet Member recommended discussing the item late September.	<i>Scrutiny Chair and Vice-Chair</i>	<i>Health and Wellbeing</i>
2	12.12.17	Procurement of the Council's Waste Contract	Originally considered as a potential subject of a Scrutiny Project Group. Due to the required timescales for the report/decision, a project group could not be carried out. The Cabinet Member for Health and Wellbeing and Commercial Services Manager recommended the item be discussed after 14 November 2017 meeting of Cabinet.	<i>Scrutiny Chair and Vice-Chair</i>	<i>Health and Wellbeing</i>
3	13.02.18	Housing Allocations Policy	Agreed to include on the Scrutiny Work Programme at the Action Planning session in March 2017.	<i>Scrutiny Work Programme Action Planning – March 2017</i>	<i>Homes and Customers</i>

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	Scrutiny Committee Date:	Business Item :	Status :	Raised by :	Cabinet Member Responsibility
4	13.02.18	Skills Action Plan	Report received 30.05.17 which included the draft Skills Action Plan. Requested a progress report on the implementation of the plan on 13.02.18.	<i>Scrutiny Work Programme Action Planning – March 2017</i>	<i>Economic Growth</i>
Scrutiny Project Groups (SPG) :					
5	Every meeting	Play Strategy	Member Consultation expected to commence at the end of 2017/start of 2018.	<i>Scrutiny Work Programme Action Planning – April 2016</i>	<i>Homes and Customers</i>
6	Every meeting	Leisure, Sport & Cultural Activities	Nearing completion pending receipt of final contractor documentation.	<i>Enterprise and Wellbeing Scrutiny Committee</i>	<i>Homes and Customers</i>
7	Every meeting	Development of the site of the old Queen's Park Sports Centre	The report is being presented to Cabinet on 5 th December 2017.	<i>Scrutiny Work Programme Action Planning – March 2017</i>	<i>Health and Wellbeing/ Town Centres and Visitor Economy</i>
Corporate Working Groups:					
8	Every meeting	Housing Revenue Account Business	Progress update received from Alison Craig on 10.10.17. Cabinet report being	<i>Scrutiny Work Programme</i>	<i>Housing</i>

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	Scrutiny Committee Date:	Business Item :	Status :	Raised by :	Cabinet Member Responsibility
		Plan Steering Group	prepared for December 2017 on the HRA Business Plan.	<i>Action Planning – April 2016</i>	
Items Pending Reschedule or Removal:					
9		Homelessness	Members received training on the services that the council provides regarding homelessness on 17 th and 31 st October. A follow-up on this from Alison Craig (Assistant Director – Housing) was proposed to come to Committee in April 2018 to update on the progress of services.	<i>Scrutiny Work Programme Action Planning – March 2017</i>	<i>Homes and Customers</i>
New Business Items Proposed:					
10		Economic Growth	Neil Johnson (Assistant Director – Economic Growth) advised that a broad overview and update on the key statistics, work undertaken and progress made within the Economic Growth team would be a worthwhile update for the Scrutiny Committee.	<i>Scrutiny Chair</i>	<i>Economic Growth</i>

Note: Items for monitoring (from scrutiny reviews and/or recommendations) are not included above but are listed in the Scrutiny Monitoring Form a separate item on the agenda. Items from the Forward Plan and Scrutiny Monitoring Form can be

CHESTERFIELD BOROUGH COUNCIL

included in the work programme.*[KEY to abbreviations : O&P = Overview and Performance Scrutiny Forum. CCO = Community, Customer and Organisational Development Scrutiny Committee. E&W = Enterprise and Wellbeing Scrutiny Committee. TBC = to be confirmed. KD = Forward Plan Key Decision]* **(Next meeting date is 12.12.17).**

SCRUTINY COMMITTEE RECOMMENDATIONS - IMPLEMENTATION MONITORING SCHEDULE

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
EW5 & CCO2 Page 9	New Leisure Facilities (SPG) (<i>now Leisure, Sport and Cultural Activities SPG including various sub groups</i>) - -	EW 05.06.14 Cabinet 23.09.14	<ol style="list-style-type: none"> 1. Consider Community Engagement Strategy principles throughout corporate projects. 2. Pre consultation dialogue takes place with key stakeholders. 3. Internal communications and engagement plan be developed for projects impacting on employees. 	6 month progress report	CCO agreed 24.11.15 to monitor corporate progress following next major consultation exercise. EW Progress report received 23.04.15. SPG to attend meeting with Leisure Centre Build Programme Board to sign off the Phase 1 work.	Next CCO2 - corporate progress report TBA. Next EW5 leisure progress report TBA.

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
CCO1	Statutory Crime & Disorder Scrutiny Ctte			6 monthly meetings		Next 6 monthly meeting due 21.03.17
Page 10	“ “	29/09/11 (No 0044)	Progress report on sharing information re alcohol related health problems and hospital admissions.	6 monthly 29/09/11.	Statistics requested for each 6 monthly meeting	Agreed on 08.01.15 that statistics on alcohol related health problems / hospital admissions be reported to each 6 monthly meeting.
	“ “	08.01.15 (No 35)	That the Executive Member for Environment be recommended to carry out a review of the decision to stop locking the park gates at night and to consider whether this may have led to the increase in anti-social behaviour and criminal damage and all the associated costs; and That the Crime and Disorder (Community, Customer and Organisation) Committee be provided with the details of the outcome of the review and the cost benefit analysis.	Report requested for 24.11.15 Meeting	Cabinet Member attended and responded to CCO meeting held on 07.07.15. Progress reported 15.09.15 and 24.11.15 (CCO requested account be taken of its views in the final executive decision.	Date for next progress monitoring report TBC.

Abbreviations Key : OP = Overview and Performance Scrutiny Forum. CCO = Community, Customer and Organisational Development Scrutiny Committee. EW = Enterprise and Wellbeing Scrutiny Committee). TBA (to be agreed).

* Note recommendation wording may be abridged.

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CHESTERFIELD BOROUGH COUNCIL FORWARD PLAN
FOR THE FOUR MONTH PERIOD 1 JANUARY 2018 TO 30 APRIL 2018

What is the Forward Plan?

This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 of key decisions to be made on behalf of the Council. This Forward Plan sets out the details of the 'key' and other major decisions which the Council expects to take during the next four month period. The Plan is available to the public 28 days before the beginning of each month.

What is a Key Decision?

Any executive decision which is likely to result in the Council incurring significant expenditure or the making of savings where there is:

- a decision to spend £100,000 or more from an approved budget, or
- a decision to transfer funds of more than £50,000 from one budget to another, or
- a decision which would result in a saving of £50,000 or more to any budget head, or
- a decision to dispose or acquire any interest in land or buildings with a value of £50,000 or more, or
- a decision to propose the closure of, or reduction by more than ten (10) percent in the level of service (for example in terms of funding, staffing or hours of operation) provided from any facility from which Council services are supplied.

Any executive decision which will have a significant impact in environmental, physical, social or economic terms on communities living or working in one or more electoral wards. This includes any plans or strategies which are not within the Council's Policy Framework set out in Article 4 of the Council's Constitution.

Are any other decisions included on the plan?

The Forward Plan also includes details of any significant issues to be considered by the Executive Cabinet, full Council and Overview and Scrutiny Committee. They are called "non-key decisions". Non-key decisions that will be made in private are also listed.

How much notice is given of forthcoming decisions?

As far as possible and in the interests of transparency, the Council will seek to provide at least 28 clear days' notice of new key decisions (and many new non-key decisions) that are listed on this document. Where this is not practicable, such key decisions will be taken under urgency procedures (in accordance with Rule 15 (General Exception) and Rule 16 (Special Urgency) of the Access to information Procedure Rules). This will be indicated in the final column and a separate notice is also published with additional details.

What information is included in the plan?

The plan will provide a description of the decision to be taken, who will make the decision and when the decision is to be made. The relevant Cabinet Member for each decision is listed. If you wish to make representations about the decision to be made, the contact details of the appropriate officer are also provided. Decisions which are expected to be taken in private (at a meeting of the Cabinet or by an individual Cabinet Member) are marked "private" and the reasons privacy is required will also be stated. Each issue is also listed separately on the website which will show more details including any Urgency Notices if issued.

How is consultation and Community Engagement carried out?

We want all our communities to be given the opportunity to be involved in the decisions that affect them so before a decision is taken, where appropriate, community engagement activities are carried out. The Council's Community Engagement Strategy sets out a framework for how the Council engages with its customers and communities. Details of engagement activities may be found in reports when published. Alternatively you can contact the officer to whom representations may be made.

Notice of Intention to Conduct Business in Private

Whilst the majority of the business at Cabinet meetings will be open to the public and media to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that the Cabinet meetings shown on this Forward Plan will be held partly in private because some of the reports for the meeting will contain either confidential information or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

A list of the reports which are expected to be considered at this meeting in private are set out in a list on this Forward Plan. They are marked "private", including a number indicating the reason why the decision will be taken in private under the categories set out below:

- (1) information relating to any individual
- (2) information which is likely to reveal the identity of an individual
- (3) information relating the financial or business affairs of any particular person (including the authority holding that information)
- (4) information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
- (5) Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- (6) Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
- (7) Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

If you would like to make representations about any particular decision to be conducted in private at this meeting then please email: democratic.services@chesterfield.gov.uk. Such representations must be received in advance of 5 clear working days before the date Cabinet meeting itself, normally by the preceding Monday. The Council is required to consider any representations received as to why an item should not be taken in private and to publish its decision.

It is possible that other private reports may be added at shorter notice to the agenda for the Cabinet meeting or for a Cabinet Member decision.

Huw Bowen
Chief Executive

Copies of the Council's Constitution and agenda and minutes for all meetings of the Council may be accessed on the Council's website: www.chesterfield.gov.uk



CHESTERFIELD
BOROUGH COUNCIL

Meeting Dates 2017/18

<u>Cabinet</u>	<u>Council</u>
4 April 2017* 18 April 2017	26 April 2017
2 May 2017* 16 May 2017 30 May 2017	10 May 2017
13 June 2017* 27 June 2017	
11 July 2017* 25 July 2017	19 July 2017
12 September 2017*	
3 October 2017 24 October 2017*	11 October 2017
14 November 2017	
5 December 2017* 19 December 2017	13 December 2017
9 January 2018* 30 January 2018	
20 February 2018*	22 February 2018
13 March 2018	
3 April 2018* 24 April 2018	25 April 2018
15 May 2018*	9 May 2018

*Joint Cabinet and Employment and General Committee

Cabinet members and their portfolios are as follows:

In addition to the Cabinet Members above, the following Councillors are

Leader	Councillor Tricia Gilby
Deputy Leader	Councillor Amanda Serjeant
Cabinet Member for Business Transformation	Councillor Ken Huckle
Cabinet Member for Homes and Customers	Councillor Helen Bagley
Cabinet Member for Economic Growth	Councillor Terry Gilby
Cabinet Member for Governance	Councillor Sharon Blank
Cabinet Member for Health and Wellbeing	Councillor Chris Ludlow
Cabinet Member for Town Centres and Visitor Economy	Councillor Steve Brunt
Minority Member without portfolio	Councillor Alexis Diouf

Assistant Cabinet Members for special projects.

Councillor Ray Catt, Councillor John Dickinson, Councillor Jean Innes

In addition to the Cabinet Members above, the following Councillors are voting Members of the Joint Cabinet and Employment and General Committee

Councillor John Burrows
Councillor Maureen Davenport
Councillor Jean Innes
Councillor Gordon Simmons
Councillor Mick Wall

(To view the dates for other meetings please click [here](#).)

Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Representations may be made to the following officer by the date stated	Public or Private	Decision Under Urgency Provisions
Key Decisions							
Key Decision 398	Sale of CBC Land/Property	Cabinet Member for Economic Growth	Cabinet Member - Economic Growth	Not before 30th Nov 2017	Matthew Sorby Tel: 01246 345800 matthew.sorby@chesterfield.gov.uk	Exempt 3 Contains financial information	No
Key Decision 584	Purchase of Property under Strategic Acquisitions Policy	Assistant Director - Housing Manager	Cabinet Member - Homes and Customers	Not before 30th Nov 2017	Alison Craig Assistant Director - Housing Manager Tel: 01246 345156 alison.craig@chesterfield.gov.uk	Exempt 3	No
Key Decision 657	Pay and Reward Project Proposals	Joint Cabinet and Employment & General Committee	Cabinet Member - Business Transformation	5 Dec 2017	Kate Harley Kate.Harley@Chesterfield.gov.uk	Exempt 3, 4	No
Key Decision 670	Barrow Hill Contractor Appointment Approval to appoint contractor.	Cabinet	Cabinet Member - Homes and Customers	30 Jan 2018	Alison Craig Assistant Director - Housing Manager Tel: 01246 345156 alison.craig@chesterfield.gov.uk	Exempt 3	No

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Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Representations may be made to the following officer by the date stated	Public or Private	Decision Under Urgency Provisions
Key Decision 738	Asbestos Management Compliance to provide an update on the remedial work and actions that have been carried out to ensure adequate asbestos management within the council's Corporate and Housing Services property portfolios and to approve updated Asbestos Management Plan	Cabinet	Cabinet Member - Governance, Cabinet Member - Homes and Customers	30 Jan 2018	Alison Craig, James Drury Assistant Director - Housing Manager Tel: 01246 345156 alison.craig@chesterfield.gov.uk , james.drury@chesterfield.gov.uk	Public	No
Key Decision 739	Housing Revenue Account Business Plan 2017/18 Onwards to provide members with an update on the financial viability of the Housing Revenue Account following a series of policy changes	Cabinet	Cabinet Member - Homes and Customers	19 Dec 2017	Alison Craig Assistant Director - Housing Manager Tel: 01246 345156 alison.craig@chesterfield.gov.uk	Public	No
Key Decision 748	Review of the resourcing of Environmental Protection and Anti-Social Behaviour Enforcement	Joint Cabinet and Employment & General Committee	Cabinet Member - Health and Wellbeing	20 Feb 2018	James Drury james.drury@chesterfield.gov.uk	Exempt 1, 4	No
Key Decision 749	Health and Safety Restructure	Joint Cabinet and Employment & General Committee	Cabinet Member - Governance	20 Feb 2018	James Drury james.drury@chesterfield.gov.uk	Exempt 1, 4	No

Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Representations may be made to the following officer by the date stated	Public or Private	Decision Under Urgency Provisions
Key Decision 750	Use of former Queen's Park Sports Centre site To consider a full business case for the preferred option of artificial sports pitches on the site of the former sports centre, including associated capital and revenue costs and benefits.	Cabinet	Cabinet Member - Health and Wellbeing, Cabinet Member for Town Centres and Visitor Economy	5 Dec 2017	Michael Rich michael.rich@chesterfield.gov.uk	Public	No
Key Decision 751	Development around Chesterfield Station in preparation for HS2 To consider options for development around the station in preparation for HS2 services calling at Chesterfield, including the potential role of the council and other partners in setting the framework for development.	Cabinet	Cabinet Member for Economic Growth, Cabinet Member for Town Centres and Visitor Economy, Leader	19 Dec 2017	Michael Rich michael.rich@chesterfield.gov.uk	Exempt 3	No
Key Decision 754	Risk Management Strategy and Annual Review	Standards and Audit Committee Council	Deputy Leader	22 Nov 2017 13 Dec 2017	Kevin Hanlon Director of Finance and Resources kevin.hanlon@chesterfield.gov.uk	Public	No
Key Decision 757	Leader of the Council Revenue Budget 2017/18 - 2022/23	Cabinet	Leader	19 Dec 2017	Kevin Hanlon Director of Finance and Resources kevin.hanlon@chesterfield.gov.uk	Public	No

Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Representations may be made to the following officer by the date stated	Public or Private	Decision Under Urgency Provisions
Key Decision 758	Deputy Leader of the Council Revenue Budget 2017/18 - 2022/23	Cabinet	Deputy Leader	19 Dec 2017	Kevin Hanlon Director of Finance and Resources kevin.hanlon@chesterfield.gov.uk	Public	No
Key Decision 759	Cabinet Member for Business Transformation Revenue Budget 2017/18 - 2022/23	Cabinet	Cabinet Member - Business Transformation	19 Dec 2017	Kevin Hanlon Director of Finance and Resources kevin.hanlon@chesterfield.gov.uk	Public	No
Key Decision 760	Cabinet Member for Economic Growth Revenue Budget 2017/18 - 2022/23	Cabinet	Cabinet Member - Economic Growth	19 Dec 2017	Kevin Hanlon Director of Finance and Resources kevin.hanlon@chesterfield.gov.uk	Public	No
Key Decision 761	Cabinet Member for Governance Revenue Budget 2017/18 - 2022/23	Cabinet	Cabinet Member - Governance	19 Dec 2017	Kevin Hanlon Director of Finance and Resources kevin.hanlon@chesterfield.gov.uk	Public	No
Key Decision 762	Cabinet Member for Health and Wellbeing Revenue Budget 2017/18 - 2022/23	Cabinet	Cabinet Member - Health and Wellbeing	19 Dec 2017	Kevin Hanlon Director of Finance and Resources kevin.hanlon@chesterfield.gov.uk	Public	No

Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Representations may be made to the following officer by the date stated	Public or Private	Decision Under Urgency Provisions
Key Decision 763	Cabinet Member for Homes and Customers Revenue Budget 2017/18 - 2022/23	Cabinet	Cabinet Member - Homes and Customers	19 Dec 2017	Kevin Hanlon Director of Finance and Resources kevin.hanlon@chesterfield.gov.uk	Public	No
Key Decision 764	Cabinet Member for Town Centres and Visitor Economy Revenue Budget 2017/18 - 2022/23	Cabinet	Cabinet Member - Town Centres and Visitor Economy	19 Dec 2017	Kevin Hanlon Director of Finance and Resources kevin.hanlon@chesterfield.gov.uk	Public	No
Key Decision 765	Future Waste Collection Arrangements To determine future delivery options for waste collection in advance of the current contract expiring.	Cabinet	Cabinet Member - Health and Wellbeing	19 Dec 2017	Mike Brymer Assistant Director - Commercial Services Manager michael.brymer@chesterfield.gov.uk	Exempt 3	No
Key Decision 766	Cultural Venues Fees and Charges 2018/19 To review the scale of charges for lettings at the Pomegranate Theatre, the Winding Wheel, the Assembly Rooms in the Market Hall and Hasland Village Hall for 2018-19.	Cabinet	Cabinet Member - Town Centres and Visitor Economy	5 Dec 2017	Anthony Radford Tel: 01246 345339 anthony.radford@chesterfield.gov.uk	Public	No
Key Decision 767	General Fund Revenue Budget Summary	Cabinet	Deputy Leader	19 Dec 2017	Helen Fox Tel: 01246 345452 helen.fox@chesterfield.gov.uk	Public	No
Key Decision 768	Local Council Tax Support Scheme 2018/19	Cabinet Council	Cabinet Member - Homes and Customers	5 Dec 2017 13 Dec 2017	Helen Fox Tel: 01246 345452 helen.fox@chesterfield.gov.uk	Public	No

Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Representations may be made to the following officer by the date stated	Public or Private	Decision Under Urgency Provisions
Key Decision 769	Collection Fund Revised Estimates 2017/18	Cabinet	Deputy Leader	9 Jan 2018	Richard Staniforth Tel: 01246 345456 richard.staniforth@chesterfield.gov.uk	Public	No
Key Decision 770	Innovation Centres Apprentices	Employment and General Committee	Cabinet Member - Economic Growth	4 Dec 2017	Laurie Thomas Tel: 01246 345256 laurie.thomas@chesterfield.gov.uk	Exempt 3	No
Key Decision 772	Modification of Off-street Parking Places Order	Cabinet Member for Town Centres and Visitor Economy	Cabinet Member - Town Centres and Visitor Economy	Not before 20th Nov 2017	Gerard Rogers Tel: 01246 345310 gerard.rogers@chesterfield.gov.uk	Public	No
Key Decision 773	Environmental Health Fees and Charges 2018/19	Cabinet	Cabinet Member - Health and Wellbeing	5 Dec 2017	Esther Thelwell Senior Environmental Health Officer esther.thelwell@moderngov.co.uk	Public	No
Key Decision 774	Peak Gateway Feasibility Project To consider Chesterfield Borough Council's engagement in the Peak Gateway Feasibility project	Cabinet	Cabinet Member - Economic Growth, Cabinet Member - Town Centres and Visitor Economy	5 Dec 2017	Neil Johnson Assistant Director - Economic Growth Manager Tel: 01246 345241 neil.johnson@chesterfield.gov.uk	Exempt 3	No

Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Representations may be made to the following officer by the date stated	Public or Private	Decision Under Urgency Provisions
Key Decision 775	Housing Capital Programme: New Programme for 2018/19 through to 2021/22 to approve the public sector housing 'Capital' programme for 2018/19 and provisionally to 2022/23.	Cabinet	Cabinet Member - Homes and Customers	20 Feb 2018	Alison Craig Assistant Director - Housing Manager Tel: 01246 345156 alison.craig@chesterfield.gov.uk	Public	No
Key Decision 776	Housing Repairs Budget 2018/19 To agree and set the Housing Repairs Budget for 2018/19.	Cabinet	Cabinet Member - Homes and Customers	20 Feb 2018	Alison Craig Assistant Director - Housing Manager Tel: 01246 345156 alison.craig@chesterfield.gov.uk	Public	No
Key Decision 777	Housing Revenue Account Budget 2017/18 to 2022/23 To consider the probable outturn for the current financial year and the draft budget for 2018/19	Cabinet	Cabinet Member - Homes and Customers	20 Feb 2018	Alison Craig Assistant Director - Housing Manager Tel: 01246 345156 alison.craig@chesterfield.gov.uk	Public	No
Key Decision 778	Results of Tenant Consultation for Changes to Council Housing Tenancy Agreement Update following the consultation process with tenants and to agree the final changes to the Tenancy Agreement	Cabinet	Cabinet Member - Homes and Customers	30 Jan 2018	Alison Craig Assistant Director - Housing Manager Tel: 01246 345156 alison.craig@chesterfield.gov.uk	Public	No
Key Decision 779	Annual HRA Rent and Service Charge Setting 2018-19 to set rent and service charge levels for 2018/19.	Cabinet	Cabinet Member - Homes and Customers	9 Jan 2018	Alison Craig Assistant Director - Housing Manager Tel: 01246 345156 alison.craig@chesterfield.gov.uk	Public	No

Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Representations may be made to the following officer by the date stated	Public or Private	Decision Under Urgency Provisions
Key Decision 780	Annual Report to Tenants 2016/17	Cabinet	Cabinet Member - Homes and Customers	19 Dec 2017	Alison Craig Assistant Director - Housing Manager Tel: 01246 345156 alison.craig@chesterfield.gov.uk	Public	No
Key Decision 781	Leasehold and Right to Buy Officer	Employment and General Committee	Cabinet Member - Homes and Customers	4 Dec 2017	Alison Craig Assistant Director - Housing Manager Tel: 01246 345156 alison.craig@chesterfield.gov.uk	Exempt 1, 4	No
Key Decision 782	Fees and Charges for Sport and Leisure 2018/19	Cabinet	Cabinet Member - Health and Wellbeing	20 Feb 2018	Darren Townsend Operations Manager - HLC darren.townsend@chesterfield.gov.uk	Public	No
Key Decision 783	Trade Waste Miscellaneous Fees 2018/19	Cabinet	Cabinet Member - Health and Wellbeing	20 Feb 2018	Mike Brymer Assistant Director - Commercial Services Manager michael.brymer@chesterfield.gov.uk	Exempt 3	No
Key Decision 784	Review of Cemeteries Fees and Charges 2018/19	Cabinet	Cabinet Member - Health and Wellbeing	13 Mar 2018	Mike Brymer Assistant Director - Commercial Services Manager michael.brymer@chesterfield.gov.uk	Public	No
Key Decision 785	Fees and Charges Outdoor Sports and Recreation 2018/19	Cabinet	Cabinet Member - Health and Wellbeing	13 Mar 2018	Mike Brymer Assistant Director - Commercial Services Manager michael.brymer@chesterfield.gov.uk	Public	No

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Key Decision 786	Open Market Fees and Charges 2018/19	Cabinet	Cabinet Member - Town Centres and Visitor Economy	30 Jan 2018	Andy Bond Tel: 01246 345991 andy.bond@chesterfield.gov.uk	Public	No
Key Decision 787	Review of Car Parking Charges	Cabinet	Cabinet Member - Town Centres and Visitor Economy	30 Jan 2018	Andy Bond Tel: 01246 345991 andy.bond@chesterfield.gov.uk	Public	No
Key Decision 788	Treasury Management Strategy 2018/19	Standards and Audit Committee Cabinet Council	Deputy Leader	7 Feb 2018 20 Feb 2018 22 Feb 2018	Kevin Hanlon Director of Finance and Resources kevin.hanlon@chesterfield.gov.uk	Public	No
Key Decision 789	Capital Strategy and General Fund Capital Programme 2018/19	Cabinet Council	Deputy Leader	20 Feb 2018 22 Feb 2018	Kevin Hanlon Director of Finance and Resources kevin.hanlon@chesterfield.gov.uk	Public	No
Key Decision 790	2018/19 Budget and Medium Term Financial Plan	Cabinet Council	Deputy Leader	20 Feb 2018 22 Feb 2018	Kevin Hanlon Director of Finance and Resources kevin.hanlon@chesterfield.gov.uk	Public	No
Key Decision 791	Council Tax for 2018/19	Council	Leader	22 Feb 2018	Kevin Hanlon Director of Finance and Resources kevin.hanlon@chesterfield.gov.uk	Public	No

Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Representations may be made to the following officer by the date stated	Public or Private	Decision Under Urgency Provisions
Private Items (Non Key Decisions)							
Non-Key 363	Application for Home Repairs Assistance	Cabinet Member for Homes and Customers	Cabinet Member - Homes and Customers	Not before 30th Nov 2017	Jane Thomas jane.thomas@chesterfield.gov.uk	Exempt 1, 3 Information relating to an individual Information relating to financial affairs	No
Non-Key 367	Lease of Commercial and Industrial Properties	Cabinet Member for Economic Growth	Cabinet Member - Economic Growth	Not before 30th Nov 2017	Christopher Oakes Tel: 01246 345346 christopher.oakes@chesterfield.gov.uk	Exempt 3 Information relating to financial or business affairs	No
Non-Key 368	Application for Discretionary Rate Relief	Cabinet Member for Business Transformation	Cabinet Member - Business Transformation	Not before 30th Nov 2017		Exempt	No
Non Key Decisions							
Non-Key Non-Key 70	Calculation of Tax Base 'Collection Fund' 2018/19	Employment and General Committee	Cabinet Member - Homes and Customers	22 Jan 2018	Helen Fox Tel: 01246 345452 helen.fox@chesterfield.gov.uk	Public	No

Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Representations may be made to the following officer by the date stated	Public or Private	Decision Under Urgency Provisions
Non-Key Non-Key 71	Non Domestic Rates Estimates 2018/19	Employment and General Committee	Cabinet Member - Homes and Customers	22 Jan 2018	Richard Staniforth Tel: 01246 345456 richard.staniforth@chesterfield.gov.uk	Public	No
Non-Key 73	Response to Department for Communities and Local Government consultation on updating disqualification criteria for local authority members	Standards and Audit Committee	Cabinet Member - Governance	22 Nov 2017	Donna Reddish Assistant Director - Policy and Communications Manager Tel: 01246 345307 donna.reddish@chesterfield.gov.uk	Public	No
Non-Key Non-Key 74	Civic Arrangements 2018/19	Cabinet	Cabinet Member - Governance	19 Dec 2017	Rachel Appleyard Senior Democratic and Scrutiny Officer Tel: 01246 345277 rachel.appleyard@chesterfield.gov.uk	Public	No

ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE

Tuesday, 10th October, 2017

Present:-

Councillor Sarvent (Chair)

Councillors Perkins
D Collins
Derbyshire
Dyke

Councillors Bagley+
Dickinson++
Simmons++

Alison Craig, Housing Manager +
Joel Hammond-Gant, Democratic and Scrutiny Officer
Brian Offiler, Democratic and Scrutiny Officer ++
Michael Rich, Executive Director ++

+ Attended for Minute No. 20

++ Attended for Minute No. 21

18 DECLARATIONS OF MEMBERS' AND OFFICERS' INTERESTS RELATING TO ITEMS ON THE AGENDA

No declarations of interest were received.

19 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Caulfield and V Diouf.

20 CABINET MEMBER FOR HOMES AND CUSTOMERS

The Cabinet Member for Homes and Customers, and the Housing Manager attended to provide members with an update on the position of Housing Revenue Account (HRA) Business Plan.

Members were advised that legislation which was formally introduced in 2016 set out national policy changes, including a 1 per cent rent reduction for all social housing tenants in each of the four consecutive years, beginning in April 2016.

This policy change had to be accounted for within the HRA Business Plan, and was forecasted to reduce income to the Council from Housing Service by over £10 million over the first four years, and by £172.4 million over the full 30 years of the HRA Business Plan.

The Housing Manager reported that a series of recommendations were presented to, and approved by, Cabinet in May 2016 that aimed at mitigating the financial impact of the rent reduction and other policies. These related to a number of areas within the housing business plan including the responsive repairs budget, disposal of land and assets, and reviewing contracts and tenant repairing obligations.

An additional recommendation was made to carry out this work in partnership with tenants, cross-party elected members and officers, which led to the establishment of the HRA Business Plan Steering Group.

It was reported that the Steering Group had been split into separate Working Groups to take a more focused review of services and strategies. This resulted in a number of recommendations made to Cabinet and Corporate Management team on a number of areas, including:

- A 52 week rent year (commencing April 2018) to make paying rent as manageable as possible for tenants when Universal Credit is rolled out
- Updated rent recovery letters and processes aimed at promoting a payment culture
- Improved desirability of hard to-let properties through decorating and carpeting
- The use of 'Rightmove' to advertise hard to-let properties
- A reduced repairs budget, updated repair response times and proposed changes to tenants' obligations in respect of household repairs
- Proposed changes to the Tenancy Agreement

The Housing Manager advised that Cabinet had recently approved the proposed changes to the Tenancy Agreement (subject to consultation with tenants) and the introduction of a 52 week rent year, and that the use of 'Rightmove' had recently commenced.

Members were also made aware that over 60 per cent of the HRA budget was being spent on repairs, with responsive housing repairs equating to approximately £1K per property each year, compared to a national average of £850 per property each year.

In attempt to reduce spending, it was proposed that tenants be asked to undertake some of the minor 'DIY' repairs within their household, such as changing light bulbs and shower curtains.

The criteria for the response times of repairs had also been revised both help with managing tenants' expectations and the resources of Housing Services. The classifications for appointments were revised to: 'within 24 hours', 'within 3 days', 'within 7 days' and 'up to 30 days', with the latter option offering tenants a specific appointment date at the point of first contact.

It was reported that Housing Services were in the process of undertaking a significant piece of consultative work with tenants across Chesterfield to explain all of the proposed changes to the Tenancy Agreement, including a number of drop-in sessions for members of the public who want to discuss their queries and concerns in person. Members were informed that Severn Trent would be in attendance at all drop-in sessions to provide tenants with advice on how to reduce and manage their water bills from April 2018 onwards, from when the Council will no longer collect water rates on behalf of Severn Trent.

Members heard that Savills, a firm of Chartered Surveyors, had recently concluded a Housing Stock Condition Survey on behalf of the Council. The report showed that 100 per cent of properties met the decent homes standard; this is expected to save the Council approximately £20 million in capital expenditure over the next 30 years.

The Housing Manager concluded by advising members that the HRA Business Plan will be monitored and updated during the year in continued partnership with tenants and elected members on the HRA Steering Group, and that there would be a continued monitoring role for some of the Working Groups of the HRA Steering Group.

Members raised concern over the impact that the revised repairs policy within the Tenancy Agreement would have on the more financially vulnerable households in Chesterfield.

In response, the Housing Manager advised that the Council had consulted with a number of other local authorities before proposing the changes, and affirmed that the changes were in line with the policies of neighbouring authorities. The Council had also asked tenants to specify

any vulnerabilities that they felt could inhibit them from following the proposed revisions of the repairs policy. Housing Services planned to use this information to ensure that the appropriate support is still provided to the tenants and households that need it.

Members asked if the consultation would provide tenants with any proposed, updated costs.

The Housing Manager responded by informing that the consultation questionnaire was planned to make tenants aware of the costs incurred by the Council and of the savings that need to be met through the proposed changes.

RESOLVED –

That the update be noted.

21 SCRUTINY PROJECT GROUPS

Development of the old Queen's Park Sports Centre site

The Lead Member of the Scrutiny Project Group, Councillor Simmons, attended the meeting along with; the Assistant Cabinet Member, Councillor Dickinson; Executive Director, Michael Rich; and Democratic and Scrutiny Officer, Brian Offiler, to update members on the progress made by the Project Group.

Councillor Simmons made members aware that he had met with Mike Piet of FMG Consulting to discuss a range of potential options for the site.

Michael Rich advised that FMG Consulting had also met with Historic England following this, and were now working with the Council to construct a full business case. It was planned that the draft investment proposal be completed in the near future.

Councillor Dyke asked about the range of leisure and sport opportunities that were being considered to be made available at the site.

Councillor Dickinson echoed the importance of maximising the opportunity to provide inclusive services that attract a number of people

from different age groups, and to produce an effective income that can help to further support the economic growth of the borough.

The members were informed that, if the desired timescales and deadlines for the business proposal are met, there may be a need to arrange an additional meeting of the Committee prior to its next scheduled date in December.

Play Strategy

The Lead Member of the Scrutiny Project Group, Councillor Derbyshire, updated members on the progress made to develop a new Play Strategy. It was advised that a draft strategy had been produced and that consultation with the Planning Department had commenced.

It was informed that a wider consultation relating to the draft strategy with all Council members was intended to be in place before the end of the calendar year.

RESOLVED –

1. That the update on the progress of the Scrutiny Project Group for the Development of the Old Queen's Park Sports Centre, be noted.
2. That the update on the development of the Play Strategy be noted.

22 WORK PROGRAMME

The Work Programme was considered. The Vice-Chair noted that 'Procurement of the Council's Waste Contract' was discussed as an item to come to committee on 10 October. It was instead proposed to add the item to the work programme to come to committee at the next suitable meeting date.

RESOLVED –

1. That 'Procurement of the Council's Waste Contract' be added to the Work Programme.
2. That the Work Programme be approved.

23 MONITORING SCHEDULE

The Monitoring Schedule was considered.

RESOLVED –

That the Monitoring Schedule be approved.

24 CORPORATE WORKING GROUPS

Housing Revenue Account Business Plan Steering Group

The Chair confirmed to members that the Housing Revenue Account Business Plan Steering Group was updated on by the Cabinet Member for Homes and Customers, and the Housing Manager within Minute No. 20 of the Enterprise and Wellbeing Committee 2017/18.

RESOLVED –

That the update be noted.

25 FORWARD PLAN

The Forward Plan was considered.

RESOLVED –

That the Forward Plan be noted.

26 MINUTES

The Minutes of the meeting of the Committee held on 25 July, 2017 were presented.

RESOLVED –

That the Minutes be accepted as a correct record and be signed by the Chair.